



# Telephone language



- Could I ask who's calling, please?
- Asim speaking. How can I help you?
- Oh Asim, I couldn't recognize your voice.
- I guess that you are really busy.
- Your call is important to us.

- I would like to speak to..
- Just a moment please.
- May I speak with Ali?
- Can I put you on hold for a moment, please?
- Your call is being transferred.



- Sorry to keep you waiting.
- Where are you calling/ speaking from?
- I'm calling you to ask about your product services.
- Why did you phone/ call here?
- The call has been disconnected.

- Could you make me talk to Asim, please?
- Is he around?
- You have dialed an incorrect number.
- The number you've dialed is currently switched off.
- The number you've dialed is currently switched off.



- I'm sorry, I can't hear you very well.
- There's so much distortion.
- I'm sorry, your voice is breaking up.
- I'm sorry, your voice is echoing.
- Could you speak a little loud?





# Telephone language



- I'm sorry, Could you repeat that?
- Could I call you back, please?
- Am I audible to you?
- I'm running on low battery.

- Is my voice too low?
- Let me grab my charger & I will call you back.
- You just have 2 minutes, be quick in what you want to say.

- No thanks, I'll call back later.
- I'm sorry, he's on another call right now.
- When would be a good time to call?
- When will he be back?

- He's not answering my call.
- I'm sorry, he's not available at the moment.
- Please don't call on this number again.
- Please hold for just a minute. I have another call.

- Could you take the message for him?
- I look forward to your call.
- Ok. Talk to you later.
- Take care, let's be in touch.

